

# Apple Trees Club

## Bad Weather Policy

At Apple Trees Club we will always endeavour to open the out of hours service to correspond with the term time opening of Curry Rivel Primary School.

There will however be occasions when the school will need to remain closed, due to snow, flood or other adverse weather conditions. On these rare occasions fees for children booked into Apple Trees Breakfast Club and After-School Club on that day/s will remain payable.

In the event that adverse weather conditions mean staff members are unable to attend Apple Trees Club, and no replacement staff can be found, the manager will make the decision whether to open the club dependant on whether legal staff ratios can be maintained and in the interests of the safety of the children and staff.

Should Curry Rivel Primary School need to close during the school day and parents have not been able to collect their children by 3:15, the normal end of the school day, Apple Trees Club will accommodate children already registered with the club at short notice on a first-come-first-served basis, up to 6pm. Normal short-notice fees will be due on collection.

Should Curry Rivel Primary School need to close for more than one day and the decision to remain closed is made the day before, the manager will decide whether to open Apple Trees Holiday Club for the full day, dependent on demand and the availability of staff and suitable accommodation. If Holiday Club does run, places will be allocated on a first-come-first-served basis, and normal Holiday Club fees will apply.

### Related Policies:

See also our **Admissions and Fees Policy** and **Safeguarding Policy**

This policy was adopted by:	Date: April 2018
To be reviewed:	Signed:

*Written in accordance with the Statutory Framework for the Early Years Foundation Stage (2017): Safeguarding and Welfare Requirements: Safety and suitability of premises, environment and equipment [3.55,3.58].*